



Automate your processes with Workflow Builder

Take your absence management to the next level with fully customisable workflows.



Save Time



Increase Engagement



Enhance Productivity



Automate Approvals

Take the burden off of managing leave and absence requests by automating the whole approval process. Set conditions surrounding how much notice is given, or what minimum staffing levels are required for peace of mind.



Trigger Reminders

Never let absence and leave get forgotten about again with automatic reminder triggers. Set reminders for managers for pending leave requests, or remind employees to use their remaining entitlements.



Personalise Emails

Improve internal communications and onboarding journeys by personalising your processes. With dynamic custom fields, you can set a variety of emails to go out based on different trigger points. Whether that's when leave is approved, when absence is logged, or to welcome a new starter.



Customise Workflows

There are already plenty of workflows we've thought of for you, but the possibilities really are endless. With a wide variety of triggers, conditions and actions available, you can build entirely customised workflows to best suit your processes and automate approach.

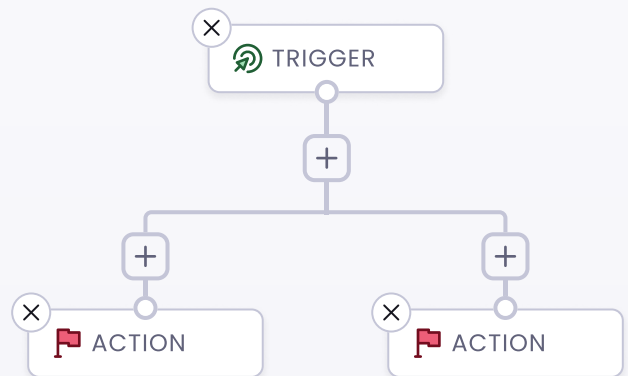


Workflow builder has been a great addition to a system that was already saving us time and simplifying our processes. Not only does it massively speed up things such as reminding of remaining entitlement and tracking sickness levels, but it also frees up the time of our HR department to focus on other priorities.

Emily Naylor, HR Manager, Lloyd Ltd

Unlock more with Pro

If you want to harness the power of unlimited automation, our Workflow Builder Pro unlocks unlimited workflows and unlimited possibilities.



The screenshot shows the Workflow Builder interface for a workflow named "Authorise advanced holiday". The interface includes a search bar, a left sidebar with categories like Triggers (6), Conditions (10), and Actions (3), and a main workspace with a "Start" button and three workflow steps: a TRIGGER step ("A record is booked" with sub-steps "Absence", "Holiday", "Is created"), a CONDITION step ("Record date is" with sub-steps "Notice period", "Equal to or more", "30 days in the future"), and another CONDITION step ("Staffing level absent is" with sub-steps "Equal to or less than", "50 percent", "Team - User's own"). A right sidebar shows the "Properties" for the selected trigger, including "Record category" (Absence), "Record type" (Holiday), and checkboxes for "Triggered when a new record is created" (checked) and "Triggered when an existing record is edited" (unchecked). The top right of the interface shows the user "Eleanor Partridge" and an "Enable workflow" toggle switch.